

**EMERGENCY SERVICES DISTRICT #5, FIRE AND RESCUE
MEETING
TUESDAY, NOVEMBER 15, 2022, 6:00 P.M.
ESD 5 FIRE & RESCUE CENTRAL STATION
1350 HOSPITAL BLVD, FLORESVILLE, TX 78114**

MEETING MINUTES

The following items were discussed to wit:

1. Meeting called to order.

J. Oltjendiers called the meeting to order at 6:08 p.m. Members present were J. Oltjendiers, D. Scee, W. Yates, L. Arocha attended by telephone. R. Bippert were absent. A quorum was present. Also present were District employees, District Fire Chief, Auditor B. Trevino, and Attorney T. Caldwell.

2. Citizens Comments-None

3. Consent Agenda-

A. The board reviewed proposed minutes from the 10/11/22 and 10/31/22 meetings. W. Yates made the motion to approve the meeting minutes as presented, seconded by D. Scee. No discussion followed and a vote was taken, 4/0, motion carried.;

B. The Board reviewed the financials presented by the Auditor. She also presented the external auditor contract from Armstrong, Vaughn, and Associates. After discussion, W. Yates made the motion to approve the contract, seconded by D. Scee. No discussion followed and a vote was taken, 4/0, motion carried.; and

C. The board reviewed 12 invoices submitted for payment and 54 invoices and/or debit transactions presented for ratification. After discussion, W. Yates made a motion, seconded by D. Scee to approve the presented bills for payment. No discussion followed and a vote was taken, 4/0, motion carried.

4. Presentation and Discussion items:

A. The Fire Chief briefed the board on activities and calls for service for the preceding month (83). He then discussed staffing and vacancies. He has only had two applicants for three positions. The Chief also requested to purchase five additional handheld radios. After discussion, W. Yates made a motion, seconded by D. Scee to authorize the purchase of four radios. No discussion followed and a vote was taken, 4/0, motion carried.

B. The Board and Fire Chief discussed the contract received from North Star for the station quarters improvement. After discussion, W. Yates made a motion, seconded by D. Scee to tentatively enter into the contract submitted by North Star Elite Construction subject to financing approval. No discussion followed and a vote was taken, 4/0, motion carried.;

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C. The Board discussed establishing a timeline for performance review for the Fire Chief. After discussion, D. Scee made a motion, seconded by W. Yates to perform the Director's review during the December meeting. No discussion followed and a vote was taken, 4/0, motion carried.;

D. The Board discussed the District holding a sales tax election in May. Counsel advised the Board that Touchstone services, a vendor who assists with public education on elections would be available on the 29th to meet with the district to explain their services. After discussion, D. Scee made a motion, seconded by W. Yates, to hold a sales tax election in May. No discussion followed and a vote was taken, 4/0, motion carried.;

Upon the completion of all listed business, W. Yates made the motion to adjourn and D. Scee seconded the motion. A vote was taken and the vote passed unanimously. The meeting was adjourned at 7:43 p.m.



Jeffery Oltjendiers, President

ATTEST:



Secretary